

Milestone Title	Status	Target Date	Associated ADP Action	Delivery Theme
004 - Complete discovery and design in Revenues and Welfare	Completed	01/08/2025	ADP012 - Implemented a new CRM and business processes (phased, Waste, Revs and Bens in tranche 1, with two additional areas to follow). 4 areas in 2025/2026 in total.	Customer Experience and Communities Programme
001 - Design new website	Completed	01/08/2025	ADP013 - Implemented a new council website, a new booking capability and improved web chat capabilities.	Customer Experience and Communities Programme
004 - Design initial booking capability	Completed	01/09/2025	ADP013 - Implemented a new council website, a new booking capability and improved web chat capabilities.	Customer Experience and Communities Programme
006 - Define webchat requirement	Completed	01/07/2025	ADP013 - Implemented a new council website, a new booking capability and improved web chat capabilities.	Customer Experience and Communities Programme
002 - Carry out consultation on proposed strategy	Completed	01/07/2025	ADP017 - Created, consulted on and embedded a new Consultation Strategy (supporting engagement in the design of services).	Customer Experience and Communities Programme
003 - Review consultation responses and make necessary changes as required	Completed	01/07/2025	ADP017 - Created, consulted on and embedded a new Consultation Strategy (supporting engagement in the design of services).	Customer Experience and Communities Programme
001 - Use data analysis from Whitespace to align budget requirement with need (waste)	Completed	01/09/2025	ADP031 - Stabilised our waste, streets and parks services, with evidence based zero base budget prepared based on real data for the 2026/27 financial year	Depot Modernisation Programme
002 - Testing (Domestic)	Completed	01/07/2025	ADP032 - Implemented the first phases of a waste and environmental services management system and integration with CRM, improving end to end processes and	Depot Modernisation Programme

			creating self-service options for customers	
003 - Training (Domestic)	Completed	01/07/2025	ADP032 - Implemented the first phases of a waste and environmental services management system and integration with CRM, improving end to end processes and creating self-service options for customers	Depot Modernisation Programme
004 - Go Live (Domestic)	Completed	01/07/2025	ADP032 - Implemented the first phases of a waste and environmental services management system and integration with CRM, improving end to end processes and creating self-service options for customers	Depot Modernisation Programme
001 - Review findings of grant funded report	Completed	01/07/2025	ADP036 - Designed a clear plan for the depot, including considering reforms and electrification.	Depot Modernisation Programme
001 - Consultation on Regulation 18	Completed	01/09/2025	ADP040 - Progressed a Local Plan for Gedling, aligned, where appropriate to do so, to the Greater Nottingham Strategic Plan.	Gedling Growth
001 - Review of non-strategic (non parish funding) funding decision	Completed	01/09/2025	ADP041 - Completed and consulted on a review of the Community Infrastructure Levy	Gedling Growth
001 - Undertake and complete targeted stakeholder engagement to support and prioritise themes and projects as part of the 4-year investment plan	Completed	01/09/2025	ADP042 - Continued to support the Greater Carlton Town Board, readying for delivery.	Gedling Growth

001 - Complete summer Riba 02 consultation	Completed	01/08/2025	ADP043 - Completed the final work required for the current stage of planning for Ambition Arnold.	Gedling Growth
001 - Carry out review of 'call for' suggested sites	Completed	01/09/2025	ADP045 - Created additional opportunities for the use of land for strategic housing.	Gedling Growth
002 - Review of existing technology to ensure remains fit for purpose	Completed	01/09/2025	ADP004 - Have implemented improved risk control, implemented and embedded the Risk Management Strategy and supporting technology / reporting capabilities.	Governance Control Framework
002 - Train managers in the use of Agresso	Completed	01/08/2025	ADP006 - Improved reporting up and down, including budgetary grip within services, and risk position / mitigation with oversight at SLT.	Governance Control Framework
004 - Training on financial regulations to Assistant Directors	Completed	01/09/2025	ADP006 - Improved reporting up and down, including budgetary grip within services, and risk position / mitigation with oversight at SLT.	Governance Control Framework
003 - Create Priority Matrix Process to access new projects onboarding and provide a mechanism by which projects can be assessed as to whether they should start/stop continue, based upon the available capacity in the relevant business areas	Completed	01/07/2025	ADP007 - Ensured strong SLT oversight and control (start / stop / continue) and gates for projects (frequency of SLT update based on risk).	Governance Control Framework
004 - Implement Project Management System (Jira)	Completed	01/08/2025	ADP008 - Implemented portfolio management (standard management of projects, centralised oversight and reporting, capacity and dependency management)	Governance Control Framework

005 - Commence the co-creation of the portfolio frameworks tool kit to support programme and project management delivery	Completed	01/08/2025	ADP008 - Implemented portfolio management (standard management of projects, centralised oversight and reporting, capacity and dependency management)	Governance Control Framework
003 - Complete Review of the Strategic Outcomes Planning Model	Completed	01/09/2025	ADP047 - Determined the future for all our Leisure Centre sites, through Business Cases Analysis and Feasibility Studies.	Leisure Transformation Programme
005 - Undertake business case analysis for joint use site operations	Completed	01/12/2025	ADP047 - Determined the future for all our Leisure Centre sites, through Business Cases Analysis and Feasibility Studies.	Leisure Transformation Programme
001 - Complete Review of the Strategic Outcomes Planning Model	Completed	01/09/2025	ADP048 - Agreed an Outline Business Case, Design and Delivery Plans, and Funding Strategy for a new Carlton Leisure and Community Wellbeing Centre.	Leisure Transformation Programme
002 - Undertake Community and Stakeholder Consultation and Engagement	Completed	01/09/2025	ADP048 - Agreed an Outline Business Case, Design and Delivery Plans, and Funding Strategy for a new Carlton Leisure and Community Wellbeing Centre.	Leisure Transformation Programme
003 - Complete construction partner onboarding process	Completed	01/08/2025	ADP048 - Agreed an Outline Business Case, Design and Delivery Plans, and Funding Strategy for a new Carlton Leisure and Community Wellbeing Centre.	Leisure Transformation Programme
003 - Undertake Community and Stakeholder Consultation and Engagement for a new Carlton	Completed	01/09/2025	ADP051 - Undertaken stakeholder and community engagement regarding the future of our leisure centre service	Leisure Transformation Programme

Leisure and Community Wellbeing Centre				
001 - Migrated our finance system to the Cloud. Be more resilient and ready to exploit improved finance dashboards and self-service.	Completed	01/08/2025	ADP021 - Migrated our finance system to the Cloud. Be more resilient and ready to exploit improved finance dashboards and self-service.	Smarter Working Programme
001 - Agreeing performance standards with procurement partner	Completed	01/07/2025	ADP022 - Improved our procurement service " including having a Council wide pipeline and Plan.	Smarter Working Programme
004 - Update tender template package to include KPI's and performance management targets	Completed	01/08/2025	ADP022 - Improved our procurement service " including having a Council wide pipeline and Plan.	Smarter Working Programme
001 - Brief managers and staff in the new process	Completed	01/03/2026	ADP025 - Improved performance management, including a new PDR process.	Smarter Working Programme
002 - Create programme of works for future options	Completed	01/09/2025	ADP028 - Developed an Asset Management Plan and Strategy including a full understanding of compliance position, stock condition and cyclical maintenance costs so that we optimise assets including considering options for retention, re-purposing and disposal	Smarter Working Programme